



**Position Open:**  
**Finance Department, Intern**

The City of Madisonville has an opening for Finance Department, Intern. The purpose of this classification is to provide administrative and clerical support to the Finance Department. Employees in this classification perform a variety of office and administrative work.

**Minimum Qualifications are below:**

- Possess a high school diploma or GED equivalent
- Possess and maintain a valid Kentucky Driver's license
- Enrolled in post-secondary education; academic or technical school program
- Experience in administrative and clerical work; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job

Applications will be accepted at City Hall, 77 N. Main Street, Madisonville, KY 42431. Applications are also available online at [www.madisonvilleliving.com](http://www.madisonvilleliving.com) and [www.indeed.com](http://www.indeed.com).

**The City of Madisonville is an Equal Opportunity Employer.**