

**CITY OF MADISONVILLE, KENTUCKY
ENGINEERING DEPARTMENT
SUBDIVISION PROCESS & ACCEPTANCE CHECKLIST**



Date: _____

Project Name: _____

Project Address: _____

The purpose of this checklist is to provide the Engineers & Developers with a subdivision process and acceptance template from the initial submission to completion & City acceptance.

<input type="checkbox"/> Public Hearing – Preliminary Subdivision Plat	<input type="checkbox"/> Date Approved _____
<input type="checkbox"/> Subdivision Construction Plans Approved by Engineering Department	<input type="checkbox"/> Street Plans Approved _____
	<input type="checkbox"/> Stormwater Management & Drainage Plans Approved _____
	<input type="checkbox"/> Sewer Plans Approved _____
	<input type="checkbox"/> Water Plans Approved _____
<input type="checkbox"/> Final Subdivision Plat Approved by HCJPC	<input type="checkbox"/> Date Approved _____
<input type="checkbox"/> Bonding	<input type="checkbox"/> Type _____
	<input type="checkbox"/> Amount _____
	<input type="checkbox"/> Date _____
	<input type="checkbox"/> Expiration _____
<input type="checkbox"/> Roadway	<input type="checkbox"/> Proof Roll Sub-grade & Sub-base Min. 20 Tons _____
	<input type="checkbox"/> Testing & Inspection Reports _____
	<input type="checkbox"/> Roadway Curb & Gutter _____
	<input type="checkbox"/> Street Signs _____
	<input type="checkbox"/> Pavement Markings _____
	<input type="checkbox"/> Sidewalks _____
	<input type="checkbox"/> Monuments/Property Corners _____
	<input type="checkbox"/> As-Builts _____
	<input type="checkbox"/> Engineer Certifications _____
<input type="checkbox"/> Storm Water Management & Drainage	<input type="checkbox"/> Site Stabilized _____
	<input type="checkbox"/> Temporary BMPs Removed _____
	<input type="checkbox"/> Storm Sewers Flushed _____
	<input type="checkbox"/> BMP Facilities Agreement _____
	<input type="checkbox"/> Recording Info. _____
	<input type="checkbox"/> As-Builts _____
	<input type="checkbox"/> Engineer Certification _____

Sewer

Low Pressure Air Test _____

Deflection/Mandrel Test _____

Manhole Vacuum Test _____

CCTV Inspection _____

As-Builts _____

Engineer Certification _____

Water

Pressure Test _____

Flush _____

Disinfect _____

Sample Analysis _____

As-Built _____

Engineer Certification _____

Utilities Approval and Acceptance Letter (other than MMU) Date _____

Initial Inspection/Punch List Date _____

Final Inspection Date _____

Ready for Acceptance Date _____

Date of Acceptance by City Council Date _____

One Year Maintenance Period Date _____