

## TEMPORARY ELECTRIC SERVICE

### HOW DO I OBTAIN TEMPORARY ELECTRIC SERVICE?

- STEP ONE: Fill out Temporary Electric Service Application by downloading it online, picking up a physical copy at 77 N. Main Street or 609 McCoy Avenue in Madisonville or calling (270) 824-2130 for one to be faxed or emailed to you.
- STEP TWO: Submit Temporary Electric Service Application to Electric Department by dropping it off at 77 N. Main Street or 609 McCoy Avenue, faxing it to (824) 824-0167 or emailing it to [bporter@madisonvillegov.com](mailto:bporter@madisonvillegov.com).
- STEP THREE: Contact the Madisonville Electric Department. We may have questions concerning your application. If not, we will notify applicant that the contract is ready to be signed.
- STEP FOUR: Sign Energy Services Contract. You can come to 609 McCoy Avenue to sign contract or it can be faxed/emailed for your signature. All pages of contract must be returned to Electric Department.
- STEP FIVE: Pay Deposit. Once contract is signed, deposit must be made at the Utility Office at 77 N. Main Street. Payments can be made in person over over the phone.

### TEMPORARY SERVICE CHARGES

The minimum construction charge for temporary, single phase service made from existing transformer installations without adding, modifying or extending MMU facilities shall be as follows:

**100 amps or less (75 feet max.)----- \$60.00 Overhead \$100.00**

**Underground**

**101 to 200 amps (75 feet max.)----- \$75.00 Overhead \$150.00**

**Underground**

Service request for other sizes and types will be on a time and material basis.

The minimum non-refundable connect charge for a temporary service requiring the installation of a single overhead transformer and service drop from an existing primary and pole, will be \$250.00, paid in advance.

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Where underground temporary services require the installation and/or removal of facilities to supply service, the applicant will be required to pay the cost to provide such service. Normally, such service is available adjacent to the underground transformer or secondary pedestal at no charge.

Temporary services not covered by one of the above will be installed for the customer with the charge based upon the estimated up and down charge for the service. The total amount of this estimated cost is to be paid prior to the installation of the temporary facilities.

In addition to the above mentioned charges, there is an additional charge of \$15.00 for each time MMED is called out by the customer to connect or disconnect a temporary service but is unable to perform this work because the customer is not ready for the service to be connected or disconnected, the service entrance does not meet MMED's standards and/or the service has not been inspected.

Temporary services are to be inspected the same as any other service by the electrical inspector. All such work shall comply with the latest edition of the N.E.C., MMED, N.E.S.C., and other applicable codes. As with all installations the grounding electrode must meet or exceed 25 ohms or less. Multiple electrodes shall be augmented to achieve the proper grounding requirements.

Note: MMED requires no less than two (2) - 8 feet x 5/8 inch, 13-mil copper-clad ground rod driven in undisturbed soil. All grounds shall meet 25 ohms or less.

All service agreements, except for temporary or short-term service, shall be for a term of five years or longer unless permanently terminated by the customer. At the expiration of such term, unless the agreement contains a definite extension provision, the service agreement shall be automatically extended indefinitely until canceled by either party. Applications for temporary or short-term service shall be accepted when MMU has capacity available at the point of delivery and in accordance with the provisions of the applicable service schedule.

Upon receipt of this information the Electric Department will begin the process to supply power to your business, including examination of the electrical service. After completion of these steps the "Energy Services Contract" will be prepared for your review and signature. An officer of the company and/or owner should go to 609 McCoy Ave to finalize the contract, please have proper identification available.

A minimum of three business days will be necessary to process your request.