

**HOPKINS COUNTY JOINT PLANNING COMMISSION
FINAL PLAT REVIEW CHECKLIST
MADISONVILLE 19**

Date: _____

Case Number: _____

Title of Subdivision: _____

	<u>Completed</u>
1. Name of the Subdivision with Type Plat.	<input type="checkbox"/>
2. Name, Address, Phone Number of Owner, Developer, and Preparer.	<input type="checkbox"/>
3. Dated Signature and Stamp of Land Surveyor.	<input type="checkbox"/>
4. Date of Field Survey.	<input type="checkbox"/>
5. Deed Book and Page Number of All Properties to be Subdivided.	<input type="checkbox"/>
6. If the Plat is an Amendment to or a Resubdivision of a Recorded Plat, the Cabinet and Slide Number of the Previously Recorded Plat.	<input type="checkbox"/>
7. Vicinity Map Showing the General Location of the Subdivision in Relation to the Surrounding Area and Community Features Such as Major Traffic Routes, Parks, Schools, Residential Areas.	<input type="checkbox"/>
8. Reference from One Corner of the Subdivision to a Durable Physical Object, Corner or Parent Tract, or Primary Control Network.	<input type="checkbox"/>
9. Accurate bearings and Distances of All Subdivision Boundaries and Lot Lines Based on KY State Plane Coordinate System, NAD83, South Zone. Bearings Shall be Shown in Degrees, Minutes and Seconds; Distances Shall be Shown to the Nearest 100 th of a Foot.	<input type="checkbox"/>
10. Accurate Location, Description, and Materials of All Monuments in Accordance with the Standards of Practice for Professional Land Surveyors.	<input type="checkbox"/>
11. Street Names, Pavement Width(s), Right-of-Way Width(s) of all Existing & Proposed Streets Within and Adjacent to the Subdivision.	<input type="checkbox"/>
12. Location, Width, and Purpose of All Known Easements Within and Adjacent to the Subdivision.	<input type="checkbox"/>
13. Location of all Setback Lines with Dimensions from Street Right-Of-Ways.	<input type="checkbox"/>
14. Total Acreage of the Land being Subdivided.	<input type="checkbox"/>
15. Lot Sizes, in Square Feet if Less than One Acre.	<input type="checkbox"/>
16. Lots Numbered in Consecutive Order.	<input type="checkbox"/>
17. Location, Size, and Identification of All Existing & Proposed Utilities.	<input type="checkbox"/>
18. North Point and Basis for North.	<input type="checkbox"/>
19. Written and Graphic Scale.	<input type="checkbox"/>
20. PVA Tax Map and Parcel Identification.	<input type="checkbox"/>
21. Zoning.	<input type="checkbox"/>
22. Location of Existing Buildings	<input type="checkbox"/>
23. Adjoining Property Lines Shown by Dashed Lines.	<input type="checkbox"/>
24. Record Name, Subdivision Name, Lot Number, and Deed Book/Page Number for Adjoining Property Owners.	<input type="checkbox"/>
25. Location of 100-Year Floodplain.	<input type="checkbox"/>
26. Standard Floodplain Note: "This Property is not (is) Located in an Area Designated as a Flood Hazard Area, as Shown on FIRM Community Map/Panel Number _____/_____, Effective Date _____."	<input type="checkbox"/>

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27. Location of Water Courses and Environmentally Sensitive Areas.	<input type="checkbox"/>
28. Highway Connection Note: "An Encroachment Permit Shall be Obtained from the Kentucky Department of Highways, District 2" (If Applicable).	<input type="checkbox"/>
29. Certificates-Ownership, Design Engineer, Accuracy, Approval, City Engineer.	<input type="checkbox"/>
30. Location and Identification of Any Areas Intended for Public Use or Dedication and for Common Use of Property Owners.	<input type="checkbox"/>
31. Index Sheet if more than One Sheet is Required.	<input type="checkbox"/>
32. Any Requested Variances.	<input type="checkbox"/>
33. Subdivision covenants/restrictions.	<input type="checkbox"/>
34. Executed Subdivision Improvements Contract.	<input type="checkbox"/>
35. Surety/Bond.	<input type="checkbox"/>
36. All Informative or Restrictive Notes Numbered in Sequential Order and Grouped in One List.	<input type="checkbox"/>
37. Seven Copies.	<input type="checkbox"/>
38. Copy of Deed.	<input type="checkbox"/>
39. Application for Review.	<input type="checkbox"/>
40. Completed Checklist-Signed and Dated by Developer and Surveyor.	<input type="checkbox"/>
41. Review Fee/Recording Fee.	<input type="checkbox"/>
42. Digital Copy in AutoCAD.dwg Format.	<input type="checkbox"/>
43. Letter from City Engineer Attesting to the Completion of the Required Improvements or an Acceptable Surety.	<input type="checkbox"/>
44. Drawn to Scale of 1"=100' or Less.	<input type="checkbox"/>
45. Paper Not Larger Than 24" x 36".	<input type="checkbox"/>
46. Intent of Plat.	<input type="checkbox"/>

Signature: _____
Developer/Owner

Date: _____

Signature: _____
Surveyor/Engineer

Date: _____